

ST. JAMES ASSINIBOIA 55+ CENTRE INC.

FINANCIAL STATEMENTS
(Unaudited)

FOR THE YEAR ENDED MARCH 31, 2016

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REVIEW ENGAGEMENT REPORT

**TO THE MEMBERS
ST. JAMES ASSINIBOIA 55+ CENTRE INC.**

We have reviewed the statement of financial position of **St. James Assiniboia 55+ Centre Inc.** as at **March 31, 2016** and the statements of operations, changes in net assets and cash flows for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and accordingly consisted primarily of enquiry, analytical procedures and discussion related to information supplied to us by the organization.

A review does not constitute an audit and consequently we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.

BULAT & POUSTIE



Winnipeg, Manitoba
June 6, 2016

CHARTERED ACCOUNTANTS

ST. JAMES ASSINIBOIA 55+ CENTRE INC.

**STATEMENT OF FINANCIAL POSITION
AS AT MARCH 31, 2016
(Unaudited)**

	2016	2015
ASSETS		
CURRENT		
Cash	\$ 67,299	\$ 18,389
Accounts receivable, note 3	3,192	3,393
Prepaid expenses	<u>5,944</u>	<u>6,030</u>
	76,435	27,812
CAPITAL ASSETS , notes 2 and 4	23,818	30,447
CASH HELD IN TRUST	<u>20,220</u>	<u>-</u>
	<u>\$ 120,473</u>	<u>\$ 58,259</u>
LIABILITIES		
CURRENT		
Accounts payable and accrued	\$ 16,078	\$ 16,338
Unearned revenue, note 5	<u>48,279</u>	<u>12,347</u>
	64,357	28,685
DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS , note 6	20,420	25,525
ST. JAMES ASSINIBOIA PARENT CHILD COALITION TRUST FUND , schedule 1	<u>20,220</u>	<u>-</u>
	<u>104,997</u>	<u>54,210</u>
COMMITMENTS , note 7		
NET ASSETS		
NET ASSETS	<u>15,476</u>	<u>4,049</u>
	<u>\$ 120,473</u>	<u>\$ 58,259</u>

Approved by the Board:



 Director



 Director

The accompanying notes are an integral part of the financial statements

ST. JAMES ASSINIBOIA 55+ CENTRE INC.

**STATEMENT OF OPERATIONS
FOR THE YEAR ENDED MARCH 31, 2016
(Unaudited)**

	2016	2015
REVENUES		
Donations	\$ 6,292	\$ 4,197
Fundraising	30,387	27,638
Grants and assistance, note 8	118,148	118,565
Memberships	29,920	28,231
Miscellaneous and interest	5,146	5,580
Newsletter	5,039	4,029
Program grants and assistance, note 8	17,818	19,003
Program fees	109,230	96,252
Rent, reimbursements and parking passes	<u>15,362</u>	<u>14,629</u>
	<u>337,342</u>	<u>318,124</u>
EXPENDITURES		
Advertising and promotion	2,590	7,807
Dues and memberships	361	425
Equipment leases	7,935	9,322
Fundraising	23,070	47,891
Insurance	1,802	1,585
Interest and bank charges	2,259	2,018
Manitoba Seniors Music Festival	-	4,500
Office and miscellaneous	20,829	9,766
Professional fees	8,887	5,972
Programs	55,975	54,735
Rent	10,153	10,152
Repairs and maintenance	-	1,414
Salaries and benefits	171,424	158,519
Telephone and utilities	12,329	12,949
Travel and parking	<u>2,402</u>	<u>2,506</u>
	<u>320,016</u>	<u>329,561</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER ITEMS	17,326	(11,437)
OTHER ITEMS		
Amortization	(6,629)	(8,378)
Gain on disposal of capital assets	<u>730</u>	<u>500</u>
	<u>(5,899)</u>	<u>(7,878)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES FOR THE YEAR	\$ <u>11,427</u>	\$ <u>(19,315)</u>

The accompanying notes are an integral part of the financial statements

ST. JAMES ASSINIBOIA 55+ CENTRE INC.

**STATEMENT OF CHANGES IN NET ASSETS
FOR THE YEAR ENDED MARCH 31, 2016
(Unaudited)**

	Unrestricted Net Assets	Internally Restricted Net Assets, note 9	Net Assets Invested In Capital Assets, note 10	2016	2015
BALANCE, BEGINNING OF YEAR	\$ (28,611)	\$ 27,738	\$ 4,922	\$ 4,049	\$ 23,364
Surplus (deficiency) of revenues	33,056	(15,000)	(6,629)	11,427	(19,315)
Amortization of deferred contributions related to capital assets, note 6	(5,106)	-	5,106	-	-
Internally restricted grants and donations	<u>(875)</u>	<u>875</u>	<u>-</u>	<u>-</u>	<u>-</u>
BALANCE, END OF YEAR	<u>\$ (1,536)</u>	<u>\$ 13,613</u>	<u>\$ 3,399</u>	<u>\$ 15,476</u>	<u>\$ 4,049</u>

The accompanying notes are an integral part of the financial statements

ST. JAMES ASSINIBOIA 55+ CENTRE INC.

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED MARCH 31, 2016
(Unaudited)**

	2016	2015
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash receipts from members, donors and customers	\$ 212,571	\$ 188,147
Cash paid to suppliers and employees	(337,684)	(337,654)
Grants received	<u>173,293</u>	<u>136,368</u>
	<u>48,180</u>	<u>(13,139)</u>
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of capital assets	-	(3,750)
Proceeds on disposal of capital assets	730	500
Proceeds on disposal of investments	<u>-</u>	<u>5,409</u>
	<u>730</u>	<u>2,159</u>
INCREASE (DECREASE) IN CASH	48,910	(10,980)
CASH, BEGINNING OF YEAR	<u>18,389</u>	<u>29,369</u>
CASH, END OF YEAR	<u>\$ 67,299</u>	<u>\$ 18,389</u>

The accompanying notes are an integral part of the financial statements

ST. JAMES ASSINIBOIA 55+ CENTRE INC.

NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2016

(Unaudited)

1. ENTITY DEFINITION

St. James Assiniboia 55+ Centre Inc. is incorporated under the Laws of Manitoba as a registered charitable organization and accordingly is exempt from income taxes provided certain requirements of the Income Tax Act are met. The Centre's mission is to encourage seniors to improve their quality of life by providing educational, recreational, health and social opportunities.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements are in accordance with Canadian accounting standards for not-for-profit organizations. An assumption underlying the preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations is that the entity will continue for the foreseeable future and will be able to realize its assets and discharge its liabilities in the normal course of operations.

The financial statements reflect the following significant accounting policies:

Trust Fund

Trust funds and their related operations administered by the Centre are not consolidated in these financial statements. The trust fund administered by the Centre is presented in Schedule 1 - Schedule of St. James Assiniboia Parent Child Coalition Trust Fund.

Capital Assets

Capital assets are recorded at cost. Amortization is provided for as follows:

Computer equipment	30 %	Declining balance
Equipment	20 %	Declining balance
Furniture and fixtures	20 %	Declining balance

Revenue Recognition

The Centre follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Memberships are recognized as revenue in the year to which the membership relates.

Contributed Services

A large number of volunteers contribute many hours annually to the Centre's activities. Due to the difficulty in determining their fair value, contributed services are not recognized in the financial statements.

Financial Instruments

Recognition and Measurement

Financial assets of the Centre are comprised of cash and accounts receivable. Financial liabilities of the Centre are comprised of accounts payable and accrued liabilities.

Financial instruments are recognized on the statement of financial position when the Centre becomes a party to the contractual obligations of the instrument. Initially all financial instruments are recognized at their fair market value.

ST. JAMES ASSINIBOIA 55+ CENTRE INC.

NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2016

(Unaudited)

Significant Accounting Policies - continued

After initial recognition, the Centre measures all of its financial assets and financial liabilities at amortized cost, except investments in equity instruments that are quoted in active markets, which are measured at fair value. Changes in fair value are recognized in the statement of operations in the period incurred.

Fair Market Value

The carrying values of financial instruments consisting mainly of cash, accounts receivable, accounts payable and accrued liabilities approximate fair value due to their short term maturity.

Credit Risk

The Centre is exposed, in its normal course of operations, to credit risk from its funders, members and customers. No one single party accounts for a significant balance of accounts receivable.

Liquidity Risk

Liquidity risk is the risk that the Centre will not be able to meet demand for cash or fund its obligations as they come due. The Centre meets its liquidity requirements by preparing and monitoring cash budgets from operations, anticipating investing and finance activities and holding assets that can be readily converted into cash.

Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instruments will fluctuate because of changes in market prices. Market risk is comprised of currency risk and interest rate risk.

Currency Risk

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The Centre is not exposed to significant foreign currency risk as it does not have any financial instruments denominated in a foreign currency.

Interest Rate Risk

Interest rate risk is the risk to the Centre's earnings that arises from fluctuations in interest rates and the degree of volatility of these rates. The Centre does not use derivative instruments to reduce its exposure to interest risk.

Use of Estimates

The preparation of the financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities (and disclosure of contingent assets and contingent liabilities) at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. The significant estimates used in the presentation of the financial statements are allowance for doubtful accounts, estimated useful life of capital assets, and accrued liabilities. By their nature, these estimates are subject to measurement uncertainty and the actual amounts could differ from these estimates.

ST. JAMES ASSINIBOIA 55+ CENTRE INC.

NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2016

(Unaudited)

3. ACCOUNTS RECEIVABLE

	2016	2015
Trade accounts receivable	\$ 2,124	\$ 410
Grants receivable - Manitoba Community Services Council	-	1,200
Goods and services tax recoverable	<u>1,068</u>	<u>1,783</u>
	<u>\$ 3,192</u>	<u>\$ 3,393</u>

4. FIXED ASSETS

	2016		2015	
	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Cost</u>	<u>Accumulated Amortization</u>
Computer equipment	\$ 54,894	\$ 51,112	\$ 55,574	\$ 50,172
Equipment	36,250	28,043	36,250	25,991
Furniture and fixtures	<u>57,603</u>	<u>45,774</u>	<u>57,653</u>	<u>42,867</u>
	<u>148,747</u>	<u>124,929</u>	<u>149,477</u>	<u>119,030</u>
Net Book Value	<u>\$ 23,818</u>		<u>\$ 30,447</u>	

5. UNEARNED REVENUE

	2016	2015
Harry Lehotsky Fund	\$ 463	\$ 463
Members' program fees	6,824	7,019
Model Airplane Project	4,865	4,865
The Winnipeg Foundation - registration system	18,341	-
The Winnipeg Foundation - capital campaign	<u>17,786</u>	<u>-</u>
	<u>\$ 48,279</u>	<u>\$ 12,347</u>

ST. JAMES ASSINIBOIA 55+ CENTRE INC.

NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2016

(Unaudited)

6. DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS

Deferred contributions related to capital assets consist of grants received for the purchase of certain equipment. The grants are being recognized as income over the useful life of the associated assets at a rate of 20% per year on a declining balance basis. In 2016, the amortization of deferred contributions related to capital assets was \$5,106 (2015 - \$6,382) and is included in grants and assistance revenue on the statement of operations.

7. COMMITMENTS

The Centre operates from leased premises and has the following future minimum lease commitments:

2017	\$	10,671
2018		10,776
2019		4,508

The lease expires August 31, 2018.

The Centre also leases certain operating equipment with the following future minimum lease commitments:

2017	\$	5,127
2018		4,504
2019		4,504
2020		3,378

The leases have expiry dates ranging from May 31, 2015 to November 30, 2019.

8. GRANTS AND ASSISTANCE

	2016	2015
General operations:		
Winnipeg Regional Health Authority	\$ 97,119	\$ 92,111
Manitoba Community Services Council	-	15,000
The Winnipeg Foundation	18,479	11,381
Sport Manitoba	1,300	-
Other	<u>1,250</u>	<u>73</u>
	118,148	118,565
Program funding:		
Winnipeg Regional Health Authority	12,275	11,786
Government of Canada - Canada Summer Employment	5,043	6,417
Manitoba Association of Senior Centres	<u>500</u>	<u>800</u>
	17,818	19,003
	<u>\$ 135,966</u>	<u>\$ 137,568</u>

ST. JAMES ASSINIBOIA 55+ CENTRE INC.

NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2016

(Unaudited)

9. INTERNALLY RESTRICTED NET ASSETS

Internally restricted assets are comprised of donations specified for a future change in location in the amount of \$13,613 (2015 - \$12,738) and grants of \$nil (2015 - \$15,000) for the front desk automation project.

10. NET ASSETS INVESTED IN CAPITAL ASSETS

The balance of net assets invested in capital assets is the net book value of capital assets less any related long term debt or deferred contributions related to capital assets.

ST. JAMES ASSINIBOIA 55+ CENTRE INC.

**SCHEDULE OF ST. JAMES ASSINIBOIA PARENT CHILD COALITION TRUST FUND
FOR THE YEAR ENDED MARCH 31, 2016
(Unaudited)**

	2016	2015
REVENUES		
Grants - Province of Manitoba	\$ 57,675	\$ -
Grants - Other	1,500	-
St. James Assiniboia School Division	18,491	-
Interest	<u>24</u>	-
	<u>77,690</u>	<u>-</u>
EXPENSES		
Advertising and promotion	5,969	-
Office and miscellaneous	10,676	-
Programs	8,131	-
Professional development	1,760	-
Salaries and benefits	<u>49,988</u>	-
	<u>76,524</u>	<u>-</u>
EXCESS OF REVENUES OVER EXPENSES	1,166	-
OPENING CASH TRANSFERRED IN	<u>19,054</u>	<u>-</u>
ENDING BALANCE	<u>\$ 20,220</u>	<u>\$ -</u>

The accompanying notes are an integral part of the financial statements